Instructions For Creating a New Account in Visual Pursuits

- 1. Open website at <u>https://cvdcc.visualpursuits.com</u>
- 2. Select the "Organization" tab and under that the "Membership Information" choice
- 3. Scroll down to the "Create an Account" section and select the "Create a new User Account and Request Membership" option.
- 4. In the "Create a Membership Account" section, scroll down and fill in the form with a login name, password, name, email address, and phone number. Fields that are required have a yellow background. Be sure to check the "Request Full, Competing Membership" button, and don't forget to select "Continue" at the bottom of the section.
- 5. This will send a request for membership notice to our Membership Chairman, which will be accepted. You can then pay your membership fees for 2025.

An alternate way to do the same thing.

- 1. Same as item 1 above
- 2. Click on "Login" button on upper right. That will open the login page
- 3. Ignore the Login Name and Password blocks. If your computer automatically enters information there, delete it and scroll down the page to the Create an Account section, where you choose "Membership Information and Membership request. That sends you to the Organization section.
- 4. Go to item 3 in the first section above and continue from there.